



**IGI GENERAL INSURANCE LIMITED  
NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the 2<sup>nd</sup> Annual General Meeting of IGI General Insurance Limited (the “Company”) will be held on Tuesday, March 27, 2018, at 10:30 a.m. at the Head Office of the Company located at 7<sup>th</sup> Floor, The Forum, G-20, Block 9, Khyaban-e-Jami, Clifton, Karachi, to transact the following business:

**ORDINARY BUSINESS:**

1. To confirm the minutes of Extra Ordinary General Meeting of the Company held on November 23, 2017.
2. To receive, consider and adopt the Audited Financial Statements of the Company together with the Auditors report thereon for the year ended December 31, 2017.
3. To consider and approve the payment of cash dividend of Rs. 0.85/- @ 8.50% per share for the financial year ended December 31, 2017 as recommended by the board.
4. To appoint auditors for the ensuing year and to fix their remuneration.
5. To consider any other business with the permission of the Chairman.

**By Order of the Board**

**Yasir Ali Quraishi**  
Company Secretary  
Karachi: March 5, 2018

**IGI General Insurance Limited**

**Head Office**

7th Floor, The Forum, Suite No. 701 - 713, G-20, Block-9, Khayaban-e-jami, Clifton, Karachi-75600, Pakistan.

UAN: +92(21) 111-234-234 | Fax: +92(21) 111-567-567

# IGI

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## General

### Notes:

1. The Share Transfer Books of the Company will remain closed from **March 21, 2018 to March 27, 2018**, both days inclusive.
2. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint another person as a proxy to attend and vote instead of him/her.
3. Every proxy shall be appointed in writing under the hand of the appointer or by an agent duly authorized under a Power of Attorney or if such appointer is a company or corporation under the Common Seal of the company or corporation or the hand of its Attorney who may be the appointer.
4. The instrument of proxy in order to be effective must reach the Company's registered address at 7<sup>th</sup> Floor, The Forum, G-20, Block 9, Khyaban-e-Jami, Clifton, Karachi not less than 48 hours before the time for holding of the Meeting.
5. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.
6. The signature on the instrument of proxy must conform to the specimen signature recorded with the Company.
7. The proxy shall produce his/her original NIC or original passport at the time of the Meeting.
8. Shareholders are requested to notify change in their address, if any, to the Company Secretary.
9. SECP vide SRO No. 787(1)2014 dated 8th September, 2014 has allowed companies to circulate the audited financial statements and notice of Annual General Meeting to shareholders through their email address subject to their written consent. Desiring shareholders are requested to provide their complete email address through a duly signed letter along with copy of valid CNIC or passport. Shareholders are also required to notify immediately any change in email address in writing to the Company Secretary

### IGI General Insurance Limited

#### Head Office

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